



# Research Assistant **Recruitment Pack**





# Welcome

Thank you for your interest in working with us.

This is an exciting time to join Oxfordshire Youth as we continue to grow and strengthen our transformational impact and our ongoing learning.

I am in my 9th year with Oxfordshire Youth and I have never been so proud of the work that we achieve as an organisation; the work we achieve as a leader in the change we want to see in the world; and the work we produce to ensure we are true advocates of authentic youth voices.

Come and join our mission to create everlasting positive change for young people in Oxfordshire.

*Jodie*

CEO



# About Oxfordshire Youth

Oxfordshire Youth is a boundary-breaking organisation, passionate about creating a future for and with young people that offers them the best possible opportunity to realise their potential.

Our staff are redefining the youth sector in Oxfordshire: we envisage a world in which young people have the tools they need to approach life with creativity, resilience, and good mental health.

Oxfordshire Youth has experienced significant growth over the past two years, seeing our staff team grow from 11 colleagues in 2020 to 54 in June 2022 and our turnover increase by over 650%. This is an exciting time in the life of the charity!



# Our vision

A future in which every young person has the skills, support, and connections to thrive.



# Our mission

Through the power of youth work we transform young people's lives, unite communities, and tackle inequality of opportunity.





# Our values

- WE LISTEN AND RESPOND TO THE WISDOM OF YOUNG PEOPLE
- WE COMMIT TO ANTI-OPPRESSIVE PRACTICE
- WE CHAMPION WELLBEING
- WE PRIORITISE REFLECTION, LEARNING, AND GROWTH
- WE ACT WITH INTEGRITY AND COURAGE
- WE MAKE SPACE FOR INNOVATION AND FUN!

We take these values seriously - not just internally with our staff and young people - but externally with all our stakeholders, partners, funders and members.

They are the values we believe are most important and represent the organisation at its fullest.





# Our impact

We work for and with a youth sector of over 150 youth organisations who collectively reach over 26000 young people. We hold integrity in this role working with decision makers to create change and invest in youth work in the county. Plus, as a direct deliver partner we work to break down the barriers that young people face through our work in youth mental health and youth homelessness.

We see ourselves as true advocates of the power of youth voice and co-production. This is demonstrated through our Youth Voice Network, youth led Podcast Are You Listening? co-produced events, and our various youth boards and forums that are bursting with creative young people with lived experienced, authentically sharing their views and creating change, one step at a time.

We play a key role in leading change through: cross sector collaboration; changing systems to work in favour of young people, and through creating platforms for authentic youth voice to directly influence policy and shape services. Together with our partners we have brought over 450 professionals together to re-imagine the mental health landscape, we partnered with youth sector colleagues to create Compass Youth Partnership, changing the direction of the young people's paths towards criminality and, we are in year two of a bold transformation of supported housing in Oxfordshire, taking a localised youth work approach to supported housing.





# Our impact

**7,000**

contact sessions with  
young people using the  
YPSA Service

100% of the Children & Young People's  
Forum members agreed that it had a positive  
impact on the sector

101 sessions on youth development  
delivered to young people & adults

92% of young people attending our Building  
Resilience programme agreed that it addressed  
issues that were most relevant to them

290+ adults attended training on children and  
young people's mental health awareness

130+ 18-25 year olds supported by the YPSA



# Our approach **to diversity**

We welcome applications from individuals from all experiences and backgrounds. Whether you are from an ethnically diverse background, an ex-offender, have lived experience of the areas in which we operate; regardless of your gender, ability and neurodiversity, we want people who want to drive change.

We offer support to individuals to ensure they are able to be their best and whole self at work. We recognise this will mean something different to everybody, and we are proud to offer a range of flexibility and support to our staff.

We know there is always more work to do in this area and welcome input from our team to develop as an organisation; this includes staff networks, focus groups, and regular opportunities to share feedback.





# The Role

Blenheim and Pye want to train 100 apprentices by 2027 and do more to reach a diverse group of young people with a range of lived experiences.

You will be part of a team assessing their apprenticeship scheme and using your research to make recommendations on how they reach their goal.

We will offer you professional training, so this is a great opportunity to develop yourself and gain unique experiences which you can add to your C.V., enhancing your career prospects.





# Key information

Salary: £450 in total (£12.50 per hour, Oxford Living Wage)

Age: 18 to 25 years old

Time commitment: 36 hours from Sept 2024 - June 2025

Commitment: approx four hours per month

Location: Oxfordshire wide, travel expenses reimbursed





# Responsibilities and expectations

- Working as part of a team of five young researchers
- Assisting in gathering feedback from young people using surveys and interviews
- Recording and managing data and information
- Analysing the feedback and data collected to find trends and make recommendation
- Assisting with creating a research report and presenting the findings
- Supporting research activities, including scheduling meetings, preparing materials and keeping the project on track.





# How to apply



We encourage you to apply in a way that works for you.

To apply, please complete a short application form.

You can complete the application form directly or download the document and email a completed version to [eleni.eldridge-tull@oxfordshireyouth.org](mailto:eleni.eldridge-tull@oxfordshireyouth.org).

Alternatively, you can use a voice note. Answer the application form questions and send them via WhatsApp message to 07828 319345.

For more information or support with filling in your application, feel free to call  
OY on 01865 767899.